

Check -Out / Clean Up Requirements

Activity Building

1. CLEAN BATHROOMS.

- a. Toilet bowls and seats
- b. Showers: scrub walls and floors
- c. Mop bathroom floors

2. STACK CHAIRS in large meeting room.

3. SWEEP ALL ROOMS.

Dining Hall

1. BREAK DOWN TABLES and HANG CHAIRS.

2. SWEEP and MOP FLOOR.

3. SCRUB ALL COUNTER SURFACES.

Cabins and Dorm Rooms

1. CLEAN BATHROOM

- a. Toilet bowl and toilet seat
- b. Shower: scrub walls and shower floor
- c. Mop bathroom floor

2. CLEAN CABIN OR DORM

- a. Sweep floors – especially under beds and in corners; Put paper and trash in trash bag. Also sweep sand out the door.
- b. Mop floors – please wash mop out in clean water and hang mop outside to dry. Use outside faucets to rinse mop.
- c. Empty trash into an outside container and replace trash bags. (See Campground Manager if you need additional bags.)
- d. Clean sinks: scrub out with liquid soap only.
- e. Pick up papers, cans, etc. around your cabin or dorm area and put them into the proper containers. Put cans in recycle bins and trash in trash cans.

Grounds

1. PICK UP and DISCARD ANY TRASH.

After Clean Up, the Campground Manager will examine the grounds with the Activity Director prior to allowing final Check-Out.

NOTE: If you run short of cleaning supplies, please let your Activity Director or the Campground Manager know immediately.